

**MINUTES OF THE REGULAR MEETING OF THE  
SANFORD AIRPORT AUTHORITY  
TUESDAY, AUGUST 4, 2006**

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**PRESENT:** G. Geoffrey Longstaff, Chairman  
Clyde H. Robertson, Jr., Vice Chairman  
Whitey Eckstein, Secretary/Treasurer  
Tim Donihi  
Lon K. Howell  
Colonel Charles H. Gibson  
William R. Miller  
Brindley B. Pieters  
John A. Williams  
Comm. Randy Morris, County Liaison  
Kenneth W. Wright, Airport Counsel

**ABSENT:** Mayor Linda Kuhn, City Liaison

**STAFF PRESENT:** Larry A. Dale, President & CEO  
Diane Crews, Vice President of Administration  
Jack Dow, Vice President of Operations & Maintenance  
Bryant W. Garrett, Vice President of Finance  
Andrew Van Gaale, Director of Special Affairs  
Diana M. Muñiz-Olson, Lease Manager

**OTHERS PRESENT:** Annabelle DiCarlo, AVCON  
Tracy Forrest, Winter Park Construction  
Larry Gouldthorpe, OSI  
Krysty Kress, Southeast Ramp  
Bill McGrew, PBS&J  
Genean McKinnen, Alamo/National  
D'Anne Mica, Mica McCormick Strategic Partners  
Doug Norman, HTA  
Roger Phillips, Starport  
Dan Ping, Seminole Herald  
Stan & Belinda Poloski  
Jack Reynolds, JRA, Inc.  
Kevin J. Spolski, Spolski Construction

1. INTRODUCTION OF GUESTS AND CALL TO ORDER

The meeting was called to order at 8:35 a.m. Chairman Longstaff extended his condolences to Board Member Donihi on the passing of his father, Robert Donihi. Mr.

Robert Donihi was the youngest (and last surviving) lawyer both in the Tokyo War Crimes Tribunal in Japan and the Nuremberg trials in Germany.

2. ADVERTISEMENT OF MONTHLY MEETING

Copies attached.

3. APPROVAL OF MINUTES OF THE REGULAR MEETING HELD ON TUESDAY, JULY 11, 2006

Motion by Board Member Robertson, seconded by Board Member Donihi, to approve the minutes from the meeting held on Tuesday, July 11, 2006 as amended.

Motion passed.

4. PRESENTATION – Overview of FAA Funding

Jack Reynolds conducted a PowerPoint presentation outlining how FAA funding is collected and distributed to airports. [Attached]

5. PRESIDENT'S REPORT

President Dale reported on the following:

- A. SIS road – Florida Power and Light is relocating the power lines. The relocation is expected to be completed in 90 days.
- B. 18-36 Main Runway Lighting – Project is progressing as scheduled.
- C. New Ramp – Project to expand the International Ramp to the east. Contract is ready to be signed once letter from Krystal Hudson is received.
- D. Extension of Runway 9R-27L – Currently at a 60% design stage, will be at 100% by the end of September. Will not be able to receive the grant until the bids are received.
- E. Parking Garage – Project is progressing as scheduled. Scheduled to open in November 2006.
- F. Hertz QTA – Project running behind schedule, but continuing with construction.
- G. Hotel – Tenant is still negotiating for the hotel.

H. 84 Lumber – Currently in receipt of revised site layout for review.

I. FDOT meetings –

1. Chairman Longstaff, President Dale, Mayor Kuhn, and Commissioner Morris met with Secretary of Transportation Denver Stutler on Thursday, July 13, 2006 to discuss the following FDOT issues:
  - a. Signage on I-95 – trailblazer signs
  - b. New street landscaping grant SAA should have received in July 2006, in the amount of \$353,000.00. It will be processed as soon as possible.
  - c. Issue regarding conversion of FDOT loan into grants. Originally, the Florida Legislature approved taking one-half of the outstanding balance of the FDOT loan for building the domestic terminal and converting it into grants, referred to as the “forgiveness program.” George Gilhooley, District 5 Secretary at the time, met with President Dale and staff to program a new line to pay loans in 2008, 2009, 2010. President Dale was later told the capacity entitlement grant (from international passengers) was tied up to be used to pay off \$5.5 Million worth of grants. President Dale revisited the issue with Mr. Stutler about the \$5.5 Million the Airport needs. FDOT will closely examine the issue.
2. Meeting with District 5 Secretary Kevin Thibault took place on July 31, 2006 to discuss the following issues:
  - a. Construction funding for incorporating SR 46 into the 5-year work program. On Thursday, August 3, 2006 it will go into the design stage.
  - b. Strategic Intermodal System (SIS) funding for year 2012-2016.

J. Attorneys’ Fees – Discussion of attorneys’ fees as requested by Secretary/Treasurer Eckstein. Kenneth Wright assured Secretary/Treasurer Eckstein that all attorneys at Shutts and Bowen are cautioned to be frugal. They are very attentive to the needs of the Airport.

K. TBI Settlement with JettAire – To be discussed by Larry Goulthorpe on his report.

L. Avis Lease – Month-to-month lease for 10 ready return spots in the long-term parking lot. Anticipated to terminate when parking garage opens. Motion by Board Member Robertson, seconded by Board Member Williams, to approve the Avis lease with Sanford Airport Authority and Orlando Sanford International, Inc.

- M. Memorandum of Understanding (M.O.U.) with City of Sanford – Discussion of Memorandum of Understanding relating to the City of Sanford law enforcement activities. The M.O.U. restricts the authority of the Sanford Airport Authority’s Police to the limits of the Orlando Sanford International Airport, except in “fresh pursuit” activities. Motion by Board Member Miller, seconded by Board Member Donihi, to approve the execution of the Memorandum of Understanding relating to law enforcement activities between the Sanford Airport Authority the City of Sanford, subject to counsel review and approval.
- N. Request from Delphini Construction Company – Delphini Construction Company requested approval for naming two industrial parks as follows: Delphini Airport Industrial Park North; and Delphini Airport Industrial Park South. It was determined SAA did not have any exclusive rights over the word “Airport.”
- O. Rental Car Concessions – Following discussion, the consensus of the Board was to include a requirement in the rental car concession RFP for a public safety fee with regards to the provision of onsite security by Airport Police, beginning June 2007.
- P. Florida Airport Counsel (FAC) Conference – FAC Conference was a success. Board Member Donihi congratulated Larry Gouldthorpe for his participation on the FAC Tennis Tournament where he was first runner-up.

## 6. COUNSEL’S REPORT

Regarding the Cockerham lawsuit, Kenneth W. Wright reported on the following:

- A. Representation – Mr. Wright believed it would be in the best interest of the Authority if Shutts & Bowen represented it on this case. Motion by Board Member Williams, seconded by Board Member Donihi, to approve authorization for Shutts and Bowen to represent SAA on the Cockerham lawsuit.
- B. Independent Counsel – Mr. Wright recommended the Board authorize President Dale and Diane Crews to seek independent counsel (one counsel for both), at the expense of the Authority. Motion by Board Member Miller, seconded by Board Member Gibson, to approve authorization for independent counsel for President Dale and Diane Crews at the expense of SAA.
- C. AIG – Mr. Wright commented having insurance that would cover the Authority with regards to this lawsuit. Per provisions within the policy, the carrier (AIG) has the right to select its own counsel to pursue the defense. Mr. Wright requested authorization to execute a letter asking AIG (in consideration of the nature of the litigation) to authorize Shutts and Bowen to represent SAA on this lawsuit. Motion by Board Member Williams, seconded by Board Member Donihi, to approve authorization to execute letter asking AIG (in consideration of

litigation) to authorize Shutts and Bowen to represent SAA on the Cockerham lawsuit.

Regarding the Craggs Construction lawsuit, President Dale's deposition is scheduled to take place on August 7, 2006.

## 7. TBI REPORT

TBI President Larry Gouldthorpe reported on the following:

### A. Monthly Statistics for July 2006

1. UK traffic  
July 2006 – **136,613** passengers
2. International combined traffic total (inclusive of Icelandair & Flyglobespan)  
July 2006 – **148,167** passengers
  - a. Icelandair – **32,000** passengers
  - b. Flyglobespan – **12,799** passengers
3. Domestic traffic total (inclusive of Allegiant, Boston Maine, & Vacation Express)  
July 2006 – **84,153** passengers
  - a. Allegiant Air – **67,000** passengers
  - b. Boston Maine – **8,000** passengers
  - c. Vacation Express – remaining passengers
4. Combined total (inclusive of transit passengers)  
July 2006 – **232,330** passengers
5. Percentage  
UK traffic is down 11% from 2005, attributed to removal of two 747 aircraft. Domestic traffic is down 15% from 2005. Combined traffic is down 13% from 2005.

### B. Airlines/Tour Operators Update

1. Flyglobespan – Effective November, Flyglobespan will add a flight on Tuesdays to Belfast.
2. Allegiant – Will double their flights to Roanoke, VA to four flights a week in the fall. Flights to Chicago/Rockford, IL will increase from four to six times a week.
3. Jett Aire lawsuit – TBI decided to settle on mediation in an amount less than it would cost taking it through trial.

## 8. LIAISON REPORTS

### City of Sanford

None

### Seminole County

Commissioner Morris reported on the following:

- A. Commuter Rail – It is expected the \$2 surcharge will ultimately pay for the operation expenses of the commuter rail. The surcharge was approved by the Florida Senate and the House of Representatives, but was vetoed by Gov. Bush. It will be reintroduced next year. Stations are scheduled for Lake Mary, Longwood, Altamonte Springs and Sanford.
- B. Ramp Project – Regarding the construction of a direct ramp from the Beltway to International Parkway, the County has formally put in the budget to be paying for the PD&E for this project. The State has indicated they will pay the County back. They can get started within 3 months after receiving money from the County.
- C. Fiber optics – Commissioner Morris stated there were two new IT Department directors. Bryant Garrett stated his intent on replacing the fiber optics and tie in to Seminole County dispatch.
- D. 17-92 Corridor – County is adopting, for the Seminole County CRA (17-92 corridor from Sanford to the County line), a proposal to change the historical height limitations from 35 feet to 140 feet. The proposal has the County's first design standards done in development. Some of these standards could affect the Airport.
- E. 417 connector to SR 44 – Volusia County Commission opposes it. Congressman Mica will continue to work on the preliminary feasibilities.

Secretary/Treasurer Eckstein commended Commissioner Morris on his work with the County. He expressed his intent to resign and request for the City of Sanford to appoint Commissioner Morris to the Board upon his resignation.

## 9. CHAIRMAN'S REPORT

No Chairman's Report.

10. CONSENT AGENDA

- A. Consider approval of Lease No. 2006-18 with DELTA CONNECTION ACADEMY for Bldg. 298 N. located at 3105 Rudder Circle (Residence).

Staff recommends approval of Lease No. 2006-18 with DELTA CONNECTION ACADEMY for Bldg. 298 N. located at 3105 Rudder Circle (Residence). The lease term is for one (1) year, commencing on July 1, 2006, and ending on June 30, 2007. The annual rental rate is \$9,000.00; the monthly payment is \$750.00.

- B. Consider approval of Lease No. 2006-17 with DELTA CONNECTION ACADEMY for Bldg. 300 S. located at 3106 Rudder Circle (Residence).

Staff recommends approval of Lease No. 2006-17 with DELTA CONNECTION ACADEMY for Bldg. 300 S. located at 3106 Rudder Circle (Residence). The lease term is for one (1) year, commencing on July 1, 2006, and ending on June 30, 2007. The annual rental rate is \$9,000.00; the monthly payment is \$750.00.

- C. Consider approval of Addendum B to Lease No. 2003-23 with STONE PRODUCTS, LLC for Building No. 526, located at 3945 Moores Station Road (Office/Warehouse).

Staff recommends approval of Addendum B to Lease No. 2003-23 with STONE PRODUCTS, LLC for Building No. 526, located at 3945 Moores Station Road (Office/Warehouse). Addendum B extends the lease term for one (1) additional year, effective July 1, 2006. The annual rental rate is \$30,900.00, an increase of \$900.00; the monthly payment is \$2,575.00.

- D. Consider approval of Addendum C to Lease No. 2003-30 with STREETWIZE, INC. for Building No. 515-8/9, located at 2800-2806 Mellonville Avenue (Office/Warehouse).

Staff recommends approval of Addendum C to Lease No. 2003-30 with STREETWIZE, INC. for Building No. 515-8/9, located at 2800-2806 Mellonville Avenue (Office/Warehouse). Addendum C extends the lease term for one (1) additional year, effective August 1, 2006. The annual rental rate is \$16,905.00, an increase of \$735.00; the monthly payment is \$1,408.75.

- E. Consider acceptance of Supplemental Joint Participation Agreement (SJPA) Agreement No. 1, FM No. 409800-1-94-01 for construction of airline apron expansion east of the international terminal.

Staff requests and recommends acceptance and approval of SJPA Agreement No. 1, FM No. 409800-1-94-01 for construction of airline apron expansion east of the international terminal.

Motion by Board Member Williams, seconded by Board Member Robertson, to approve the Consent Agenda Items A through E.

Motion passed.

11. DISCUSSION AGENDA

No items.

12. OTHER BUSINESS

None

13. COMMENTS FROM THE PUBLIC

None

14. REMINDER OF JOINT MEETING WITH CITY OF SANFORD (MONDAY, AUGUST 14, 2006)

15. REMINDER OF NEXT BOARD MEETING (TUESDAY, SEPTEMBER 5, 2006)

16. ADJOURNMENT

There being no further business, the meeting was adjourned at 10.15 a.m.

Respectfully submitted,

Larry A. Dale, President & CEO  
/dmm



SANFORD AIRPORT AUTHORITY  
1200 Red Cleveland Boulevard  
Sanford, Florida 32773  
(407) 585-4001 • Fax (407) 585-4045  
[www.orlandosanfordairport.com](http://www.orlandosanfordairport.com)

July 17, 2006

Via email: [legals@seminoleherald.com](mailto:legals@seminoleherald.com)

The Sanford Herald  
P. O. Box 1657  
Sanford, Florida 32772 1657

Attn: Patti, Legal Classified

Please publish the following Public Notices one (1) time in the Sunday edition (July 22, 2006) of the Seminole Herald Classifieds. Please confirm receipt of this advertisement by email to [dmuniz@osaa.net](mailto:dmuniz@osaa.net).

**PUBLIC NOTICE**  
SANFORD AIRPORT AUTHORITY

**Notice is hereby given that the Sanford Airport Authority will conduct its August meeting on Tuesday, August 1, 2006, at 8:30 a.m., at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during normal business hours at (407) 585.4021.**

Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at 407.585.4021.

**Larry A. Dale**  
**President & CEO**

Certified proof of publication and invoice should be sent to:

Attn: Diana M. Muñoz-Olson  
Sanford Airport Authority  
1200 Red Cleveland Boulevard  
Sanford, FL 32773

Please do not hesitate to call me at 407.585.4021 if you have any questions.

Sincerely,

Diana M. Muñoz-Olson  
Lease Manager

# PUBLIC NOTICE

## **BOARD MEETING**

The regular meeting of the Sanford Airport Authority will be held on Tuesday, August 1, 2006, at 8:30 a.m., at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during normal business hours at (407) 585-4021.

## **SANAC**

The Sanford Airport Noise Abatement Committee (SANAC) meeting will be held on Tuesday, August 8, 2006, at 9:00 a.m., in the Sanford Airport Authority Executive Offices Board Room, A. K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Scheduling and information is available by contacting the Vice President of Operations at (407) 585-4006.

## **USER GROUP**

The Airport User Group meeting will be held on Tuesday, August 8, 2006, at 10:30 a.m., in the Sanford Airport Authority Executive Offices Board Room, A. K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Scheduling and information is available by contacting the Vice President of Operations at (407) 585-4006.

## **DESIGN REVIEW COMMITTEE (DRC)**

The Sanford Airport Design Review Committee (DRC) meetings are conducted on the first Wednesday of each month unless otherwise posted. The next meeting will be held on Wednesday, August 2, 2006, at 10:00 a.m., in the Authority's Executive Offices Board Room, A. K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by calling (407) 585-4000.

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Larry A. Dale  
President & CEO



## ORIGINAL NOTICE

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Sanford, Florida 32773  
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### **PUBLIC NOTICE**

#### JOINT MEETING WITH CITY OF SANFORD

The Sanford Airport Authority will meet jointly with the City of Sanford in Commission Chambers, Sanford City Hall, 300 N. Park Avenue, Monday, August 14, 2006, at 4:00 p.m. for presentation of the Airport Authority's Budget for FY 2006/2007.

Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at 407.585.4021.

**Larry A. Dale**  
**President & CEO**

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Attn: Diana M. Muñoz-Olson  
Sanford Airport Authority  
1200 Red Cleveland Boulevard  
Sanford, FL 32773

Please do not hesitate to call me at 407.585.4021 if you have any questions.

Sincerely,

Diana M. Muñoz-Olson  
Lease Manager



## **REVISED NOTICE**

SANFORD AIRPORT AUTHORITY  
1200 Red Cleveland Boulevard  
Sanford, Florida 32773  
(407) 585-4001 • Fax (407) 585-4045  
[www.orlandosanfordairport.com](http://www.orlandosanfordairport.com)

**Tuesday, August 8, 2006**

**via e-mail to [Legals@seminoleherald](mailto:Legals@seminoleherald)**

The Sanford Herald  
P.O. Box 1657  
Sanford, FL 32772-1657

Attn: Patti, Legal Classified

Please publish the following advertisement one (1) time in the Sunday edition (August 13, 2006) in the legal classified section of the Sanford Herald.

**Please confirm receipt of this advertisement via email at [dcrows@osaa.net](mailto:dcrows@osaa.net).**

## **PUBLIC NOTICE**

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**The Sanford Airport Authority will meet jointly with the City of Sanford City Commission in Commission Chambers, Sanford City Hall, 300 N. Park Avenue, Monday, August 14, 2006, at 4:00 p.m. for presentation of the Airport Authority's Budget for Fiscal Year 2006/2007 and any other business that may come before the Board. Information may be obtained by contacting the executive offices during normal business hours at (407) 585.4010.**

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President & CEO**

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Sanford Airport Authority  
1200 Red Cleveland Boulevard  
Sanford, FL 32773

Please do not hesitate to call me at 407.585.4010 if you have any questions.

Sincerely,

Diane Crews



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